

DISABILITY REPORTING CHECKLIST

QUESTIONS? VISIT WWW.NCDJ.ORG

Inclusion

- Is disability relevant to the story? If so, how?
- If it's not specifically about disability, did you consider including people with disabilities anyway?
- Did you ask people in the story if they want to be identified as having a disability and how they want to be identified?
- Have you determined if the story could qualify as too “inspirational”?

Content

- Have you been as specific as possible about the type of disability?
- Have you used proper medical terminology to describe any disabilities?
- Did you check disability-related terms and phrases in the NCDJ style guide?
- Did you avoid words like courageous and inspirational?
- Are images appropriate and relevant to the story?

Accessibility

- Are images tagged to make the story more accessible online? Are your descriptions detailed enough to be useful?
- Are videos captioned? Do they make sense?
- Are any documents available in a readable PDF or Word document?
- Have you considered whether your social media content is accessible?

